

IMPORTANT: ENTRANCE ID SYSTEM: READ CAREFULLY

August 10th, 2019 (Updated on August 5th, 2020).

- The new ID system improves safety and informs parents of arrival/departure from campus. It also serves as a digital attendance record, therefore it is important not to forget to swipe in/out in order for the system to work.
- Each family can hold a maximum of 4 ID cards per student, 2 parent cards plus one child "master ID card" is included in the initial 200 RMB fee for new students, which also includes a yearly provider fee to ATONGMU and service fee. Applications for additional ID cards must go through the teachers. Newly issued cards will be valid from the next working day. "Issue fee" of 20 RMB per card.
- All new cards belong to Newton, Hui Xin Kindergarten and is only borrowed by families.
所有门禁卡归属于新纽顿会心幼儿园, 仅借给家长使用。
- All cards must be treated as a key to a house, protected and returned to Newton, Hui Xin upon withdrawal.
所有的门禁卡等同于房子的钥匙, 请保护好, 幼儿离园的时候需要退还给新纽顿会心幼儿园。
- If any card is lost family must report to teacher ASAP for the school to cancel its validity.
如果门禁卡丢失, 请立即向老师汇报, 以便学校及时取消它的使用权限。
- With the child's master ID card attached to the school bag, bus children and the bus monitors will help swipe. Bus parents will be able to see the approx. arrival time and departure time when children go to the bus waiting area on their phone's APP daily.
- **With the master ID card parents who are authorized to pick-up other students must remember to help swipe their ID's too when leaving school. Otherwise the system will mark them as not being picked up.**
- **Parents with more than one child at campus, must swipe in/out using both students cards or change child in APP for QR scan.**
- **Entrance ID cards can only be issued or shared with already authorized persons in your registration papers. QR code sign-in is only for parents. Teachers remain responsible to check that all pick-up persons are authorized to bring child out of school.**
- **Check the "Atongmu/Kidata" APP daily for information from school.**
- All issued cards belong to the school and must be returned upon withdrawal. 60 RMB will be deducted from deposit per lost card.
- If a family loses any cards 60 RMB will be deducted per card from deposit or settled with family depending on their choice (sometimes deposit is paid by company and parents prefer to settle outstanding fee themselves). 任何一个家庭如果丢失门禁卡, 可以将来从保证金中按 60 元/张进行扣除, 家长也可以先付 (有些幼儿的保证金由公司支付, 家长需要自己支付这部分费用)

ASSISTANCE IN HOW TO INSTALL APP & CHANGE LANGUAGE TO ENGLISH

- If you are unable to download the APP due to regional settings on your phone, please change the region of your phone, under your account. You are also able to download the APP by following guide on right --->.
- Visit Hui Xin website for picture guide and .PDF on following link.

<http://www.internewton.com/hxi/news/2345.html>

Sincerely,

Newton Hui Xin Kindergarten, August 22nd, 2019

Step 1: Log-out from your App store ID.

Step 2: Log-in to Atongmu shared account

User: atom@sunput.tech
Password: Atm202007

Step 3: Search for "atongmu" APP in App store or scan QR and install.

Step 4: Log-out and Log-in to your old account



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